

Xjenza Online – Submission check list

The following list will be useful during the final checking of a manuscript prior to sending it to the journal for review. Please consult the author guidelines for further details.

- One author has been designated as the corresponding author with contact details:
 - E-mail address.
 - Full postal address.
 - Telephone and fax numbers.
- All necessary files have been sent, and contain:
 - All figures are given separately in PDF, SVG, JPEG or PNG format.
 - Caption for figures is included at the end of the text.
 - All tables (including title, description, footnotes) are included in the text and large tables have been given separately as CSV.
 - The reference list has been given in XML, RIS, zotero.split or BIB file format.
- Further considerations
 - Abstract does not exceed about 250 words.
 - Manuscript has been ‘spell-checked’ and ‘grammar-checked’.
 - References are in the required format.
 - All references mentioned in the reference list are cited in the text, and vice versa.
 - Bibliographic data for all cited material has been given.

- Permission has been obtained for use of copyrighted material from other sources (including the Web).
- A PDF document generated from the word processor used is given.